



SCANNING & FORWARDING AGREEMENT

Box # _____

CUSTOMER INFORMATION

Full name(s) _____

Email _____

SCANNING

What Plan would you like?

- | | |
|---|---|
| <input type="checkbox"/> Minimalist Package up to 10 envelopes per month. \$6 per month | <input type="checkbox"/> Business Package up to 125 envelopes per month. \$32 per month |
| <input type="checkbox"/> Basic Package up to 50 envelopes per month. \$12 per month | <input type="checkbox"/> Pay as you go. Docksider Team determines and charges as accordingly. |

Magazines/newsletters?

- Recycle
 Hold **additional charges may accrue*

Scanning Mailboxes are renewed automatically, due to this Docksider Mail requires that Scanning Customers put a credit card on file.

FORWARDING

Frequency?

- | | |
|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Upon request | <input type="checkbox"/> Bi-Weekly |
| <input type="checkbox"/> Weekly | <input type="checkbox"/> Monthly |
| <input type="checkbox"/> Other _____ | |

Type?

- First-class mail only
 First-class mail & magazines
 All mail

Via...

- | | |
|--|---|
| <input type="checkbox"/> Best option (may not have tracking) | <input type="checkbox"/> USPS First-Class with tracking |
| <input type="checkbox"/> USPS Priority | <input type="checkbox"/> Other _____ |

The domestic forward fee is \$5.00 per forward, and the international forward fee is \$10.00 per forward. Postage, packaging, and labor are not included.

By signing below, you hereby authorize, for the term of this Agreement and at your request, Docksider Mail LLC the right to open mail addressed to you or forward mail addressed to you, and follow the procedures that you have selected above. You reserve the right to terminate this service (in writing) at any time and will pay all necessary fees. You understand that Docksider Mail will not be held responsible for any lost or damaged items. In addition, you agree to protect, indemnify, and hold harmless Docksider Mail from and against any and all claims, demands, and causes arising from my use of these services.

Signature

Date