



SCANNING & FORWARDING AGREEMENT

Box # _____

CUSTOMER INFORMATION

Full name(s) _____

Email _____

Social Media *(optional)* _____

SCANNING

Magazines/newsletters?

- Recycle
- Hold **additional charges may accrue*

FORWARDING

Frequency?

- Upon request
- Weekly
- Bi-Weekly
- Monthly
- Other _____

Type?

- First-class mail only
- First-class mail & magazines
- All mail

Via...

- Best option (per DS)
- USPS Priority
- USPS First-Class
- FedEx

The domestic forward fee is \$5.00 per forward, and the international forward fee is \$10.00 per forward. Postage, packaging, and labor are not included.

By signing below, you hereby authorize, for the term of this Agreement and at your request, Docksider Mail LLC the right to open mail addressed to you or forward mail addressed to you, and follow the procedures that you have selected above. You reserve the right to terminate this service (in writing) at any time and will pay all necessary fees. You understand that Docksider Mail will not be held responsible for any lost or damaged items. In addition, you agree to protect, indemnify, and hold harmless Docksider Mail from and against any and all claims, demands, and causes arising from my use of these services.

Signature

Date